**Minutes of the County Management Board Meeting held on**

Date: Wednesday 7th September 2022 via Zoom Video Conferencing

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|  | Present: |  | Pauline Brasher (PB), Della Louch (DL), Mary Yardley (MY), Caroline Richards (CR), Jen Newman (JN), Debbie Hopkinson (DH), Jane Hadfield (JH), Laura Gee (LG), Rebecca Randell (RR), Sarah Hollidge (SH) | Action by |
| 1 | Apologies for Absence |  | Carol Spencer (CS), Matthew Millington (MM), Donna Beckett (DB), Tracey Mellor (TM), Claire Bowen (CB) |  |
| 2 | Welcome and Introductions. Update from the Chair |  | * DL welcomed all the first CMB of the 22/23 season. * DB shared her plans for 22/23 advising that she would be having a year of travel and therefore her availability for face-to-face meetings would be limited. She may be able to attend the meetings that are facilitated by Zoom. DB will arrange for cover from a member of the Officiating TSG where needed. DL thanked DB for her advance notice and continued support. * DL discussed the option of arranging a face to face to meeting. We agreed to use Zoom for the winter months and planned for an April meeting face to face and perhaps a meal afterwards. * DL provided a short update on the EN Adventure Strategy. A working session had been held with East Midlands (Derbyshire reps - DL, CR, MY and Liz Broomhead) to create a first-year strategy plan for the region. Once this is created it will be shared with CMB members. There will be more work on the plan and it is proposed that we have a county planning ‘day’ in preparation. More to come on this. * DL also mentioned some of the key compliance needs which form part of the Strategy these include tweaks to the Code of Conduct (we may need to re-sign), Completion of the Inclusion Training, Compliance with governance health check (Managed by G&F) and no doubt there will be others. * DL mentioned the impending 90 Year Celebration Event on September 11th. DL thanked the team for all their hard work to get us into a fantastic position of readiness. The materials are looking great. DL asked for all those who can help with set up to be there for 8am. Fingers crossed for a great day. |  |
|  | Appointment of TSG Leads for 22/23 Season |  | * DL proposed the continued appointment of our TSG Leads as: -   + Performance Development – Debbie Hopkinson   + Officiating – Donna Beckett   + Competition – Matthew Millington   + Coaching – Jen Newman   This was unanimously approved. |  |
| 3 | Matters Arising: |  | Matters arising items were closed at previous meeting – see relevant sections for further updates. |  |
| 4 | Approval of Previous Minutes: |  | **Previous Minutes –**  The minutes were reviewed and accepted as a true record. |  |
| 5 | Correspondence & TSG Matters | 5.1 | DL thanked the TSG leads (incl Walking Netball) for their AGM reports which were a great reflection of the hard work that goes in over the year and the achievements made.  **Performance Development –** (DH) gave an update on the very successful trials over the weekend where the team had assessed a huge number of athletes from both Derbyshire and South Yorkshire (Dronfield and Sheffield Tigers) (as athletes can now trial from out of county). DH also updated on a new computer programme that was being used to help with ranking via a scoring system, whilst she was doubtful of it, it was validated and proved to work extremely well. 21 athletes were taken plus a few additional training partners.  DL also mentioned that LL had asked if Derbyshire would contribute to a North Derbyshire Hub. We will keep this as a watching brief for the moment.  **Officiating –** (DB) Nothing further was added following the report given for the AGM  **Competition –** (MM) Nothing further was added following the report given for the AGM  **Coaching** – DL congratulated Jen Newman on behalf of the Board on her coaching roles with Loughborough Lightning Junior Teams and her additional new role as Loughborough University BUCS 2 Team Coach. Well done Jen. |  |
| 6 | NDO Update | 6.1 | CB had attended the earlier meeting (AGM) but had sent apologies for the CMB. |  |
| 7 | Finance Report | 7.1 | (CR) had provided a copy of the accounts and gave a summary update on our financial position.  Membership Fees for the 22/23 season had been agreed as noted below. Unfortunately, we omitted to get the new figures into the system on time meaning that those that renewed their membership early were not charged (as due to Covid we had set membership fees to zero for the previous year). A lesson learned for us and now resolved.  A discussion took place as to how we might follow up and recoup the losses. DL will raise with EN to see if we can obtain the details.  **Membership Fees for 22/23**  DNA  Senior Fee £4.50  Age 18 and under £1.20  Age 14 and under £0.95  Age 11 and under No charge  Social & Supporting Membership No charge | DL |
| 8 | Constitution and Bye-Laws | 8.1 | Nothing to report |  |
| 9 | Strategic Forward Plan | 9.1 | Now part of EN Adventure Strategy |  |
| 10 | Derbyshire Netball Facility | 10.1 | MM suggested that we put the flyer out on tables at the celebration event. **Action:DL** | DL |
| 11 | Derbyshire Netball 90 Year Celebration and Archive | 11.1 | DL reported that we were ready and well organised for the event (see earlier) and all were looking forward to the day |  |
| 12 | AOB | 12.1 | Walking Netball – PB request 12 netballs. CMB approved requested.  **27.7.22** PB advised that this is in progress. MY will order and DH may be able to assist. **Action: MY** | MY |
|  |  | 12.2 | DL reminded all about the need for completion of Conscious Inclusion Training. | All to complete |
|  |  | 12.3 | SH had raised a requirement for face-to-face umpiring courses for a large group (28 individuals) who all wished to achieve their C Award. These people are members of the Burton & District League. DB advised that she is willing to support this but we need England Netball to approve and enable this. SH will write to England Netball asking for support. Derbyshire may also be willing to gift something to the league in support of the fact that they are ‘professionalising’ the league.  DB also recommended that the individuals completed an expression of interest form for the course. | SH |
|  |  | 12.4 | DBS Training – All to check if they have a valid DBS certificate and ensure that it has not expired. Those who need to renew please action this as urgently.  A discussion took place regarding expensing the costs for this, a ‘policy’ is needed.  LG will create a table of expiry dates so that we can monitor this proactively in the future. | All to action as necessary.  DL  LG |
|  | Date of next meeting |  | Future Meeting Dates: -   * November 16th, 2022, next CMB meeting |  |