

INFORMATION TO HELP YOU APPLY FOR A SPORTS ACTION GRANT



Are you a group who would like to develop sports activities and get more people involved in physical activity? Do you need a small amount of money to make it happen?

Derbyshire County Council is offering Sports Action Grants of up to £1,000 to groups to provide activities that:

- Encourage more people to take part in sport and physical activities
- Promote healthy and active lifestyles
- Encourage volunteering within sport
- Improve performance in sport

We know community organisations can make a small amount of money go a long way – and that a small grants fund is an effective way to help local people come together to improve their local area.

Who can apply?

Sports clubs, groups and community organisations from all parts of Derbyshire (excluding Derby city).

Your group must be formally constituted. This means you must have a bank account with at least two independent signatories as well as a governing document/list of governing members and a set of rules.

Where appropriate, you must have certain policies in place including:

- A safeguarding children policy
- An equity/equality policy
- An incident and accident policy
- Codes of conduct for officials, coaches, players and parents/carers

Sports Action Grants **cannot** be awarded to:

- profit-making organisations
- individuals
- schools
- councils, police, fire or other statutory organisations

If you're a group of people coming together for the first time to apply for a grant, you need to set up a constituted group. You can get help to do this from your local Council for Voluntary Services (CVS). Please see page two of this information sheet for contact details.

What can a grant pay for?

We'd like to fund a wide range of different sports projects. Groups can apply for funding to:

- improve or renovate existing facilities

- buy equipment available for use by more than one member of the group
- pay for coaching costs eg for new sessions (maximum six sessions) or on an occasional basis to build knowledge and skills of existing coaches
- pay for promotional costs of new sessions
- pay for costs relating to a sporting event eg a summer gala to attract new volunteers, parents/carers or children
- pay for sports development opportunities for club members

Sports Action Grants **cannot** be used to pay for:

- running costs eg utility bills, council tax, rent and insurance
- ongoing staff costs eg wages and personal expenses
- projects which have already started or which have committed costs before the award date

What do you need to tell us?

We'll ask you for brief information about your group and the project you'd like Derbyshire County Council to fund.

We want to know about the activity you want to organise, who will benefit and how you've identified a need for it.

You'll need to tell us how your project will help to achieve one or more of the relevant priorities set out in our Council Plan 'Derbyshire – Leading the Way':

- Working with local communities to help them flourish
- Giving children the best start in life

- Helping local people to achieve their full potential
- Encouraging healthy, active and rewarding lifestyles
- A county of cultural opportunity

We'll also ask how you will monitor the project's success and how you'll ensure it will continue to benefit your group and the community in the future.

We need to know how much funding you're applying for – up to the maximum £1,000 grant available per group – and what it would be spent on. We'll also ask you about when your project will start and end (we are unable to fund activities beyond 31 March 2013).

Finally we'll ask you to confirm that you agree to the conditions of the grant if your application is successful.

How to apply

You must apply using the Sports Action Grant application form

- For an electronic version go to www.derbyshire.gov.uk/sportsactiongrant
- For a paper application form visit your local library or contact Call Derbyshire at contactcentre@derbyshire.gov.uk or phone 08456 058 058 or 01629 533190

Who will make the decision?

Applications will be considered by a panel organised by Derbyshire Sports Partnership including partners from sports organisations across the county. Recommendations will be passed to Derbyshire County Council to make the final decision.

When to apply

There will be three funding rounds.

Round 1:

closes at 9am on 12 December 2011

Round 2:

closes at 9am on 14 May 2012

Round 3:

closes at 9am on 10 September 2012

Help with your application

You can contact your local CVS for advice on filling in the application form or for setting up a constituted group.

Amber Valley CVS 01773 512076

Bolsover Community Voluntary Partners
01246 823852

Derbyshire Dales CVS 01629 812154

Erewash Voluntary Action CVS 0115 8508860

High Peak CVS 01663 735350

Links: the Chesterfield and North East

Derbyshire CVS 01246 274844

South Derbyshire CVS 01283 219761

When will I know if my application has been successful?

We'll let you know by e-mail within a month of the closing date.

How will the grant be paid?

Payment will be made by cheque or BACS transfer into your group's bank account. We'll ask you to spend the grant within six months. At the end of the project you'll be asked to fill out a simple monitoring form and you may be asked to provide evidence of how the grant has been spent.

If your application is unsuccessful

If your group's application is unsuccessful you may be able to apply in a later funding round.

Other support for groups

Our online Derbyshire Directory helps to promote local clubs, groups and organisations and find volunteers. It also helps us keep in touch with you about funding opportunities and support which could be available to you – so don't miss out!

If your club or group is not already registered you can sign up for free at www.derbyshire.gov.uk/directory

For more information about other grants offered by the county council search for 'grants' at www.derbyshire.gov.uk

SPORTS ACTION GRANT

Cash for sports activities

www.derbyshire.gov.uk/sportsactiongrant